

# Form W-4 (2019)

## Personal Allowances Worksheet (Keep for your records.)

<b>A</b>	Enter "1" for yourself	<b>A</b>	_____
<b>B</b>	Enter "1" if you will file as married filing jointly	<b>B</b>	_____
<b>C</b>	Enter "1" if you will file as head of household	<b>C</b>	_____
<b>D</b>	Enter "1" if: <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"><div style="display: inline-block; vertical-align: middle; margin-right: 5px;">• You're single, or married filing separately, and have only one job; or • You're married filing jointly, have only one job, and your spouse doesn't work; or • Your wages from a second job or your spouse's wages (or the total of both) are \$1,500 or less.</div><div style="font-size: 2em; vertical-align: middle;">}</div></div>	<b>D</b>	_____
<b>E</b>	<b>Child tax credit.</b> See Pub. 972, Child Tax Credit, for more information. • If your total income will be less than \$71,201 (\$103,351 if married filing jointly), enter "4" for each eligible child. • If your total income will be from \$71,201 to \$179,050 (\$103,351 to \$345,850 if married filing jointly), enter "2" for each eligible child. • If your total income will be from \$179,051 to \$200,000 (\$345,851 to \$400,000 if married filing jointly), enter "1" for each eligible child. • If your total income will be higher than \$200,000 (\$400,000 if married filing jointly), enter "-0-" <b>E</b> _____		
<b>F</b>	<b>Credit for other dependents.</b> See Pub. 972, Child Tax Credit, for more information. • If your total income will be less than \$71,201 (\$103,351 if married filing jointly), enter "1" for each eligible dependent. • If your total income will be from \$71,201 to \$179,050 (\$103,351 to \$345,850 if married filing jointly), enter "1" for every two dependents (for example, "-0-" for one dependent, "1" if you have two or three dependents, and "2" if you have four dependents). • If your total income will be higher than \$179,050 (\$345,850 if married filing jointly), enter "-0-" <b>F</b> _____		
<b>G</b>	<b>Other credits.</b> If you have other credits, see Worksheet 1-6 of Pub. 505 and enter the amount from that worksheet here. If you use Worksheet 1-6, enter "-0-" on lines E and F <b>G</b> _____		
<b>H</b>	Add lines A through G and enter the total here <b>H</b> _____		

For accuracy, complete all worksheets that apply.

- If you plan to **itemize** or **claim adjustments to income** and want to reduce your withholding, or if you have a large amount of nonwage income not subject to withholding and want to increase your withholding, see the **Deductions, Adjustments, and Additional Income Worksheet**.
- If you **have more than one job at a time** or are **married filing jointly and you and your spouse both work**, and the combined earnings from all jobs exceed \$53,000 (\$24,450 if married filing jointly), see the **Two-Earners/Multiple Jobs Worksheet** to avoid having too little tax withheld.
- If **neither** of the above situations applies, **stop here** and enter the number from line H on line 5 of Form W-4 below.

Separate here and give Form W-4 to your employer. Keep the worksheet(s) for your records.

<div style="display: flex; justify-content: space-between;"><div style="text-align: left;"><b>Form W-4</b> <small>Department of the Treasury Internal Revenue Service</small></div><div style="text-align: center;"><b>Employee's Withholding Allowance Certificate</b> <small>► Whether you're entitled to claim a certain number of allowances or exemption from withholding is subject to review by the IRS. Your employer may be required to send a copy of this form to the IRS.</small></div><div style="text-align: right;"><small>OMB No. 1545-0074</small> <b>2019</b></div></div>					
<b>1</b> Your first name and middle initial		Last name		<b>2</b> Your social security number	
Home address (number and street or rural route)				<b>3</b> <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Married, but withhold at higher Single rate. <small>Note: If married filing separately, check "Married, but withhold at higher Single rate."</small>	
City or town, state, and ZIP code				<b>4</b> If your last name differs from that shown on your social security card, check here. You must call 800-772-1213 for a replacement card. <input type="checkbox"/>	
<b>5</b> Total number of allowances you're claiming (from the applicable worksheet)				<b>5</b> _____	
<b>6</b> Additional amount, if any, you want withheld from each paycheck				<b>6</b> \$ _____	
<b>7</b> I claim exemption from withholding for 2019, and I certify that I meet <b>both</b> of the following conditions for exemption. • Last year I had a right to a refund of <b>all</b> federal income tax withheld because I had <b>no</b> tax liability, <b>and</b> • This year I expect a refund of <b>all</b> federal income tax withheld because I expect to have <b>no</b> tax liability. If you meet both conditions, write "Exempt" here <b>7</b> _____					
Under penalties of perjury, I declare that I have examined this certificate and, to the best of my knowledge and belief, it is true, correct, and complete.					
<b>Employee's signature</b> <small>(This form is not valid unless you sign it.) ►</small>				<b>Date</b> ►	
<b>8</b> Employer's name and address ( <b>Employer:</b> Complete lines 8 and 10 if sending to IRS and complete boxes 8, 9, and 10 if sending to State Directory of New Hires.)				<b>9</b> First date of employment	<b>10</b> Employer identification number (EIN)