

CAWK\_PAY

## Paying Your Taxes

2023

Name

California ID Number

**General Information**

You must pay 100% of the amount you owe by April 15, 2024, to avoid interest and penalties. There are several ways to pay your tax:

- Electronic funds withdrawal
- Credit card
- Check or money order
- Pre-approved monthly installments
- Web Pay

**Electronic Funds Withdrawal**

Instead of paying by check or money order, use this convenient option if you e-file. Simply provide your bank information, amount you want to pay, and the date you want the balance due to be withdrawn from your account. Your tax preparation software will offer this option.

**Web Pay**

Pay the amount you owe using our secure online payment service. Go to [ftb.ca.gov/pay](https://ftb.ca.gov/pay) for more information.

**Credit Card**

Use your Discover, MasterCard, Visa, or American Express card to pay your tax. If you pay by credit card, do not mail form FTB 3519 to us. Call 800.272.9829 or go to the ACI Payments, Inc. website at [officialpayments.com](https://officialpayments.com). ACI Payments, Inc. charges a convenience fee for using this service.

**Convenience Fee**

- 2.30% of tax amount charged (round to nearest cent)
- Minimum fee: \$1

**Check or Money Order**

Using black or blue ink, make your check or money order payable to the "Franchise Tax Board." **Do not send cash or other items of value** (such as stamps, lottery tickets, foreign currency and gift cards.) Write your SSN or ITIN and "2023 Form 540" as applicable on the check or money order. Enclose, but **do not** staple, your payment with your tax return. Make all checks or money orders payable in U.S. dollars and drawn against a U.S. financial institution. **Do not** combine your 2023 tax payment with any 2024 estimated tax payment in the same check. Prepare two separate checks and mail each in a separate envelope. If you e-filed your tax return, mail your check or money order with form FTB 3582, Payment Voucher for Individual e-filed Returns. **Do not** mail a copy of your e-filed tax return. A penalty may be imposed if your check is returned by your bank for insufficient funds.

**When will my payment be effective?** Your payment is effective on the date you charge it.

**What if I change my mind?** If you pay your tax liability by credit card and later reverse the credit card transaction, you may be subject to penalties, interest, and other fees imposed by the FTB for nonpayment or late payment of your tax liability.

**How do I use my credit card to pay my income tax bill?** Once you have determined the type of payment and how much you owe, have the following ready:

- Your Discover, MasterCard, Visa, or American Express card
  - Credit card number
  - Expiration date
  - Amount you are paying
  - Your and your spouse's/RDP's SSN or ITIN
  - First 4 letters of your and your spouse's/RDP's last name
- Taxable year
- Home phone number (including area code)
- ZIP Code for address where your monthly credit card bill is sent
- FTB Jurisdiction Code: 1555

Go to the ACI Payments, Inc. online payment center at [officialpayments.com](https://officialpayments.com) or call 800.2PAY.TAX or 800.272.9829 and follow the recorded instructions. ACI Payments, Inc. provides customer assistance at 877.297.7457 Monday through Friday, 5:00 a.m. to 5:00 p.m. PST.

If you cannot pay the full amount or can only make a partial payment for the amount shown on Form 540, line 114, or Form 540NR, line 124, see the information regarding Installment Payments.

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 1. Amount you are paying: \$ _____                                                                                                                                                                                                 |                                                    |
| 2. Your SSN/ITIN: _____                                                                                                                                                                                                            | Spouse's/RDP's SSN/ITIN: _____                     |
| First 4 letters of last name: _____                                                                                                                                                                                                | First 4 letters of spouse's/RDP's last name: _____ |
| 3. Tax year: _____                                                                                                                                                                                                                 | 4. Home phone: _____                               |
| 5. Credit card no.: _____                                                                                                                                                                                                          | 6. Expiration date: _____                          |
| 7. ZIP Code for address where your monthly credit card bill is sent: _____                                                                                                                                                         |                                                    |
| At the end of your call, you will be given a payment confirmation number. You may make multiple credit card payments throughout the year. Record the payment confirmation number below and <b>save this page for your records.</b> |                                                    |
| Payment Date: _____                                                                                                                                                                                                                | Confirmation No. _____                             |